

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES
 AGREEMENT FOR CONSULTANT SERVICES
 FOR STATE EXPENDITURE PLAN**

-WORK ORDER #4A-

Compile Preliminary Project List (Phase I)

WHEREAS, the Gulf Consortium (Consortium) and Environmental Science Associates (Consultant) entered into an agreement for planning consulting services for the State Expenditure Plan (Agreement);

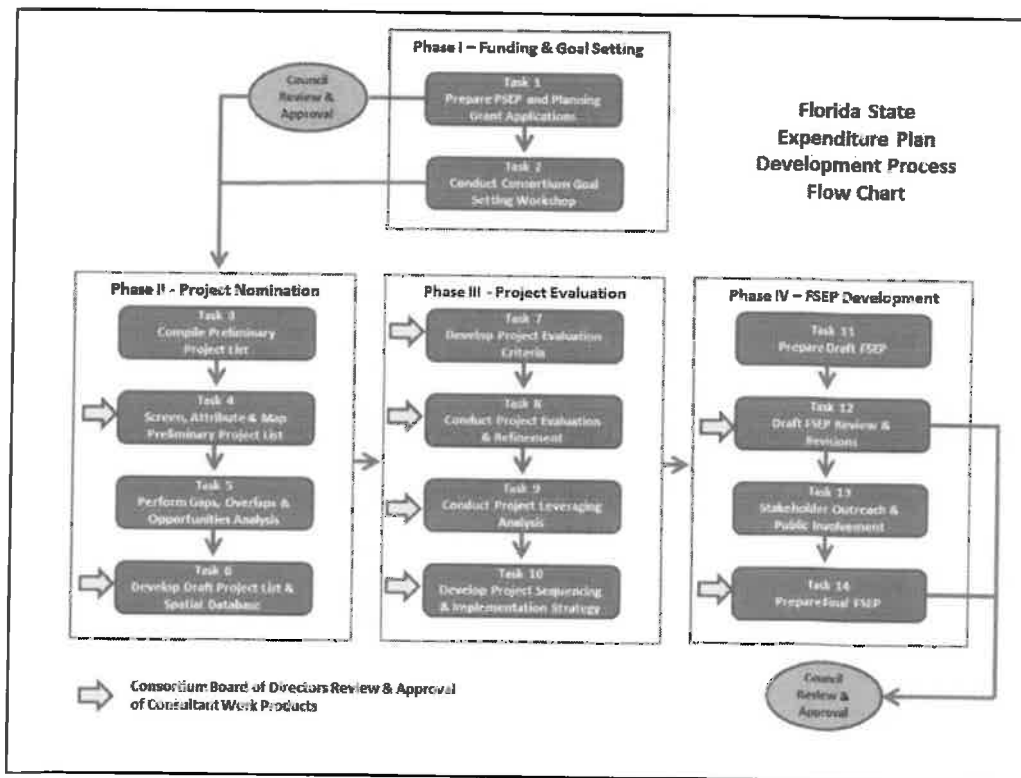
WHEREAS, the Agreement requires written Work Orders to be issued by the Consortium for work to be performed by the Consultant; and

WHEREAS, the Consortium desires the Consultant to compile the preliminary list of projects, programs and activities to potentially be included in the Florida State Expenditure Plan.

NOW, THEREFORE, the Parties agree to Work Order #4A as follows:

Background

This Work Order #4A authorizes the Consultant to initiate work under Task 3 of the amended State Expenditure Plan development process shown in the flow chart below.



Task 3 is the first of four tasks to be conducted in Phase II – Project Nomination - of the amended FSEP development process. Task 3 involves the compilation of the preliminary list of projects, programs and activities to potentially be included in the Florida State Expenditure Plan. This list is to be generated by the 23 member counties through a nomination and consultation process facilitated by the Consultant. The specific activities and deliverables associated with Work Order #4A are described below.

Scope of Work and Deliverables

Work Order #4A involves the following subtasks:

1. Develop a draft standardized “Preliminary Project Nomination Package” to be submitted to the 23 Consortium member counties. This package will include at a minimum:
 - o Guidance information;
 - o Preliminary screening criteria;
 - o Standard nomination form.
2. As required by the Memorandum of Agreement between the Consortium and the Governor, meet with the Florida Department of Environmental Protection to obtain their recommended revisions and approval of the “Preliminary Project Nomination Package.”
3. Revise and distribute the “Preliminary Project Nomination Package” to the 23 member counties.
4. Respond to questions from the member counties.
5. Compile and conduct a preliminary review of the project submittals received from the member counties.
6. Prepare a Technical Memorandum summarizing the project submittals received from the member counties.
7. Prepare and deliver a presentation summarizing the findings and conclusions of the Technical Memorandum to the Consortium at their September 13, 2016 Board meeting.

Work Order #4A does not include any meetings or consultations with member counties. Those counties that need further assistance in articulating and/or evaluating preliminary project concepts will be identified from this work effort. Future Work Order #4B will include consultations with individual counties requesting further assistance from the Consultant.

Schedule

Contingent upon Gulf Consortium Board approval, Work Order #4A will commence on June 28, 2016 and will be completed on September 13, 2016.

Compensation

Compensation of the Consultant for this and all future Work Orders shall be contingent upon receipt and availability of planning grant funds from the Restoration Council. For cost-estimating purposes Work Order #4A is broken down into subtasks, and the approximate effort for each subtask is shown in the table below. Depending on the needs of the project, the actual work effort for each subtask may vary; however, the total dollar amount shall not be exceeded.

Work Order #4A			
Subtask	Description	Hours	Dollars @\$205/hour*
1	Develop draft project nomination package	120	\$24,600
2	Meet with FDEP to review the draft project nomination package	36	\$7,380
3	Revise and distribute draft nomination package to the 23 member counties	16	\$3,280
4	Respond to questions from the 23 member counties	24	\$4,920
5	Compile and conduct review of project nomination submittals	144	\$29,520
6	Prepare summary Technical Memorandum	80	\$11,480
7	Prepare and deliver summary presentation to Gulf Consortium Board	32	\$4,920
Totals		452	\$92,660

* Blended rate used for cost estimating includes: overhead; profit; reimbursable expenses; and project management.

The Consultant shall be compensated on a fixed fee basis, and shall provide monthly invoices indicating the percent complete for each subtask through completion of Work Order 4A. The total fixed fee for Work Order #4A shall not exceed **\$92,660** regardless of actual accrued costs.

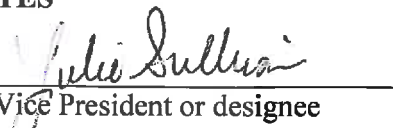
WHERETO, the Parties have set their hands and seals effective the date whereon the last party executes this Agreement.

GULF CONSORTIUM

By: 

Date: June 28, 2016

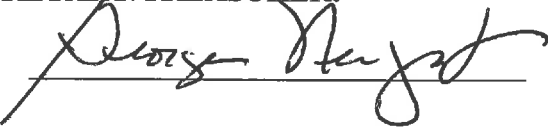
ENVIRONMENTAL SCIENCE ASSOCIATES

By: 
Vice President or designee

Title: VICE PRESIDENT


Date: 6/28/16

SECRETARY/TREASURER:

By: 

Date: June 28, 2016

Approved as to Form:
Gulf Consortium General Counsel

BY: 
Sarah M. Bleakley
Nabors, Giblin & Nickerson, P.A.
General Counsel to the
Gulf Consortium