



GULF COAST ECOSYSTEM RESTORATION COUNCIL
New Orleans, Louisiana

September 7, 2017

Commissioner Grover C. Robinson
Chair, Florida Gulf Consortium

Ref: The Florida Gulf Consortium's Request for Pre-Award Costs in Anticipation of State Expenditure Plan (SEP) Planning Grant Award

Dear Commissioner Robinson:

We have received your request for consideration of pre-award costs for the purposes of preparing Florida's "Stand-Up SEP". Pre-award costs are allowable under 2 CFR §§ 200.209 and 200.458 where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the grant award.

We have reviewed the \$45,100 in pre-award costs requested and based on the information provided, the requested costs appear allowable, allocable, and necessary to perform the anticipated scope of work described in your August 24, 2017 request. The Council's final approval of such costs is made at the time of the grant award. Pre-award costs are incurred at the recipient's sole risk unless and until a grant is awarded and some or all such costs are approved as reimbursable.

Following the approval of the "Stand-up SEP", these pre-award costs must be identified as such in the grant application to implement the "Stand-Up SEP" to create an administrative structure with appropriate internal controls to support the implementation of the Florida Statewide Expenditure Plan (FSEP). The approved amounts will be specifically identified as pre-award costs in the grant award. We understand that these costs are estimates; however, only actual costs incurred prior to grant award will be considered for approval. Any costs incurred for these activities after the grant award will not be considered pre-award costs. In addition, any costs incurred prior to July 1, 2017 will not be eligible for reimbursement as pre-award costs.

Amounts incurred by the Florida Gulf Consortium or their contractors that may be approved and reimbursed by the Council as pre-award costs under Florida's "Stand-Up SEP" Award are estimated to be as follows:

Cost Items	Labor Hour Estimate	Estimated Cost
Preparation of Draft Stand-Up SEP	100	\$20,500
Coordination of Public Engagement using existing State, Consortium, and local platforms	60	\$12,300
Final preparations for Submittal, including presentation to the Governor's office, revisions, Consortium approval and transmittal of Stand-Up SEP to Council	60	\$12,300
TOTALS	220	\$45,100

Should pre-award costs change from these estimates, a notification to the Grant Officer and modification to the request will be required. If you have questions, please contact Grant Management Specialist Joshua Easton or me.

Sincerely,

Mary C Pleffner
 Chief Financial Officer/Grants Officer