



**Gulf Consortium Board of Directors Agenda  
February 8, 2017, 2:00 p.m. Eastern  
Frederick Karl Center  
601 E. Kennedy Boulevard  
26<sup>th</sup> Floor, Conference Rooms A & B  
Tampa, Hillsborough County, Florida  
Dial-In Number: 1-888-670-3525  
Participant Passcode: 998 449 5298#**

1. Call to Order
2. Pledge
3. Public Comment
4. Opening Remarks
5. Approval of December 2, 2016 Minutes
6. 2017 Officer Elections
7. Evaluation Team Report on Permanent Manager RFP
8. Project Management Report on Development of State Expenditure Plan
  - 8.1 Status Report on Work Order # 6  
Doug Robison  
Environmental Science Associates
  - 8.2 Project Leveraging Opportunities  
Lisa King  
Langton Consulting
  - 8.3 Preview of Work Order # 7 and 8  
Doug Robison  
Environmental Science Associates
9. Planning Grant Update
  - 9.1 Grant Management and Administration Report  
Lisa King/Melissa Beaudry  
Langton Consulting



9.2 Analysis of Work Orders Approved and Planning Grant Amount  
Ginger Delegal  
Interim Manager

10. Interim Manager Report

11. General Counsel Report

12. New Business

13. Public Comment

14. Upcoming Board Meetings  
Thursday, April 6, 2017  
10:00 am, ET  
Florida Department of Environmental Protection  
Carr Building, Room 170  
3800 Commonwealth Boulevard  
Tallahassee, Leon County, Florida  
*In conjunction with 2017 FAC Legislative Day*

Wednesday, May 17, 2017  
1:00 pm, CST  
Emerald Coast Convention Center  
1250 Miracle Strip Parkway SE  
Ft. Walton Beach, Okaloosa County, Florida

Wednesday, June 28, 2017  
Time TBD  
Palm Beach County Convention Center  
West Palm Beach, Palm Beach County, Florida  
*In conjunction with the 2017 FAC Annual Conference*

Wednesday, September 27, 2017  
Time TBD  
Embassy Suites Orlando Lake Buena Vista South  
Osceola County, Florida  
*In conjunction with the 2017 FAC Policy Conference*



Wednesday, November 15, 2017

Time TBD

Hyatt Regency Sarasota

Sarasota, Sarasota County, Florida

*In conjunction with the 2017 FAC Legislative Conference*

15. Adjourn

## Notice of Meeting/Workshop Hearing

### OTHER AGENCIES AND ORGANIZATIONS

#### Gulf Consortium

The Gulf Consortium announces a public meeting, to which all persons are invited.

DATE AND TIME: Wednesday, February 8, 2017, 2:00 pm, Eastern Time.

PLACE: Frederick Karl Center, 601 E. Kennedy Boulevard, 26th Floor, Conference Rooms A & B, Tampa, Hillsborough County, Florida

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Board of Directors of the Gulf Consortium will meet to discuss the progress of the state expenditure plan; grant management and administration; officer elections for 2017; the permanent manager RFP; and, conduct other business.

A copy of the agenda may be obtained by contacting: Ginger Delegal at 850-922-4300 or [gdelegal@fl-counties.com](mailto:gdelegal@fl-counties.com); or, see [www.FACRestore.com](http://www.FACRestore.com).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting: Ginger Delegal at (850)922-4300 or [gdelegal@fl-counties.com](mailto:gdelegal@fl-counties.com). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact Ginger Delegal at (850)922-4300 or [gdelegal@fl-counties.com](mailto:gdelegal@fl-counties.com); or, see [www.FACRestore.com](http://www.FACRestore.com).

**Gulf Consortium Directors, Alternates and Governor's Appointees  
2017**

<b>County</b>	<b>Director and Alternate</b>
Bay	Commissioner Guy Tunnell, Director; Commissioner Philip Griffiths, Alternate
Charlotte	Commissioner Christopher Constance, Director; Commissioners Ken Doherty, Bill Truex, Stephen R. Deutsch and Joe Tiseo, Alternates
Citrus	Commissioner Scott Carnahan, Director; Jeffrey Rogers, Assistant County Administrator/Public Works Director, Alternate
Collier	Commissioner Burt Saunders, Director; Commissioner Penny Taylor, Alternate; Director Gary McAlpin, 2nd Alternate
Dixie	Tim Alexander, County Administrator/Director of Emergency Management
Escambia	Commissioner Grover Robinson, Director; Commissioner Doug Underhill, Alternate
Franklin	Commissioner Cheryl Sanders, Director; Michael Moron, County Coordinator, Alternate
Gulf	Warren Yeager, Director; Donald Butler, County Administrator, Alternate
Hernando	Commissioner Wayne Dukes, Director; County Administrator Len Sossamon, Alternate
Hillsborough	Commissioner Les Miller, Director; Commissioner Ken Hagan, Alternate
Jefferson	Commissioner Betsy Barfield, Director; County Coordinator Parrish Barwick, Alternate
Lee	Commissioner John Manning, Director; Commissioner Larry Kiker, Alternate; Kurt Harclerode, 2nd Alternate
Levy	Commissioner John Meeks, Director; County Coordinator Tisha Whitehurst, Restore/Grants Coordinator, Alternate
Manatee	Commissioner Carol Whitmore, Director; Charlie Hunsicker, Natural Resources Dept., Alternate
Monroe	Commissioner George Neugent, Director; Commissioner David Rice, Alternate
Okaloosa	Commissioner Kelly Windes, Director; Commissioner Carolyn Ketchel, Alternate
Pasco	Commissioner Jack Mariano, Director; Commissioner Kathryn Starkey, Alternate
Pinellas	Commissioner John Morroni, Director; Coastal Manager Andy Squires, Alternate
Santa Rosa	Commissioner Rob Williamson, Director; Commissioner Lane Lynchard, Alternate
Sarasota	Commissioner Charles Hines, Director; Laird Wreford, Natural Resources Manager, Alternate
Taylor	Commissioner Jim Moody, Director

**Gulf Consortium Directors, Alternates and Governor's Appointees  
2017**

Wakulla	David Edwards, County Administrator, Director; Commissioner Ralph Thomas, Alternate
Walton	Commissioner Sara Comander, Director; Larry Jones, County Manager, Alternate
Governor's Appointees	Pam Anderson, Panama City; Peter Bos, Destin; Lino Maldonado, Niceville; Collier Merrill, Pensacola; Mike Sole, Tallahassee; Neal Wade, Panama City

# **AGENDA ITEM 5**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 5  
Approval of December 2, 2016 Board of Directors Minutes**

**Statement of Issue:**

This agenda item proposes approval of the December 2, 2016 Board of Directors minutes.

**Options:**

- (1) Approve the December 2, 2016 minutes, as presented; or
- (2) Amend and then approve the December 2, 2016 minutes.

**Recommendation:**

Motion to approve the December 2, 2016 Board of Directors meeting minutes, as presented.

**Prepared by:**

Ginger Delegal  
Florida Association of Counties  
Interim Manager  
On: February 2, 2017

**Attachment:**

Draft 12/2/16 Minutes

**Action Taken:**

Motion to: \_\_\_\_\_, Made by: \_\_\_\_\_;

Seconded by: \_\_\_\_\_.

Approved\_\_\_\_; Approved as amended\_\_\_\_; Defeated\_\_\_\_\_.



**Gulf Consortium Meeting  
December 2, 2016, 10:00 a.m. (ET)  
Hilton Orlando Buena Vista Palace  
Great Hall North  
1900 E. Buena Vista Drive  
Orlando, Orange County, Florida**

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**Board Members in Attendance:** Commissioner Guy Tunnell (Bay), Commissioner Chris Constance (Charlotte), Jeff Rogers (Citrus), Gary McAlpin (Collier), Commissioner Grover Robinson (Escambia), Commissioner Cheryl Sanders (Franklin), Warren Yeager (Gulf), Commissioner Wayne Dukes (Hernando), Commissioner Les Miller (Hillsborough), Commissioner John Meeks (Levy), Commissioner Carol Whitmore (Manatee), Commissioner George Neugent (Monroe), Commissioner Kelly Windes (Okaloosa), Commissioner Charlie Justice (Pinellas), Commissioner Rob Williamson (Santa Rosa), Commissioner Charles Hines (Sarasota), Sheree Keeler (Wakulla), Mike Sole, Pam Anderson and Neal Wade.

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**Agenda Item #1 – Call to Order**

Chairman Grover Robinson (Escambia) called the meeting to order at 10:03 am (ET).

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**Agenda Item #3 – Public Comment**

Jessica Koelsch – National Wildlife Federation

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**Agenda Item #5 – Approval of September 13, 2016 Minutes**

Chairman Grover Robinson (Escambia) presented the minutes from the September 13, 2016 meeting of the Gulf Consortium. A motion to approve the minutes was presented by Commissioner George Neugent (Monroe) and seconded by Commissioner Jack Mariano (Pasco). The motion passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #6 – SEP Project Management Report on Work Order 4B Compile Preliminary Project List Phase II)**

Chairman Grover Robinson (Escambia) recognized Doug Robison with ESA who gave a detailed, lengthy power point presentation to the Board on work performed under Work Order 4B and a briefing on all counties visited and their respective proposed projects. Board discussion ensued and questions were posed and responded to by the consultant team. There was no action required on this agenda item as it was informational only.

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**Agenda Item #7 – Approval of Work Order 6 – Map the Preliminary Project List and Perform Gaps Analysis**

Chairman Grover Robinson (Escambia) recognized Doug Robison with ESA who gave a detailed presentation to the Board on the proposed Work Order 6. Mr. Robison noted that the Board had previewed the proposed Work Order 6 at the Consortium Board meeting of September 13, 2016. There were no questions or

discussion and a motion to approve Work Order 6 was made by Commissioner Chris Constance (Charlotte) and seconded by Commissioner George Neugent (Monroe). The motion passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #8.1 – Planning Grant Update: Grant Management & Administration Report**

Chairman Grover Robinson (Escambia) recognized Mike Langton with Langton Consulting who briefed the Board on the grant management status, including filing the Financial Progress Report with the Restoration Council on October 30, 2016. There were no questions and no action was required on this item.

**Agenda Item #8.2 - Planning Grant Update: Analysis of Work Orders Approved and Planning Post Award Process/Procedure**

Chairman Grover Robinson (Escambia) recognized Ginger Delegal, Interim Manager, who gave a detailed overview of the work orders approved to date along with the amounts expended on behalf of the Consortium. There were no questions and no action was required on this item.

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**Agenda Item #9.1 – Consortium Permanent Manager – Approve Amendment to Purchasing Policy for Management Services, Second Amendment to Resolution 2015-01**

Chairman Grover Robinson (Escambia) recognized Lynn Hoshihara, General Counsel, who gave a detailed overview of the agenda item, including the history of Resolution 2015-01. There were no questions or discussion and a motion was made to approve the Second Amendment to Resolution 2015-01 by Warren Yeager (Gulf) and seconded by Commissioner Carol Whitmore (Manatee). The motion passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #9.2 – Consortium Permanent Manager – Approve RFP for Management Services and Appointment of Evaluation Team**

Chairman Grover Robinson (Escambia) recognized Ginger Delegal, Interim Manager, who gave a detailed overview of the Request for Proposal for the Consortium Permanent Manager, including its release date of December 5, 2016, the schedule for the RFP process and the proposed evaluation committee. There were no questions and a motion was made to approve the RFP and appointment of the Evaluation Team by Commissioner John Meeks (Levy) and seconded by Commissioner Carol Whitmore (Manatee). The motion passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #10 – Approval and Adoption of the Consortium 2017 Meeting Calendar**

Chairman Grover Robinson (Escambia) recognized Ginger Delegal, Interim Manager, who gave an overview of the proposed meeting dates for 2017 pursuant to Board direction at the September 13, 2016 meeting. There were no questions or comments by the Board and a motion was made by Commissioner Guy Tunnell (Bay) to recommend approval and adoption of the 2017 Gulf Consortium meeting calendar. The motion was seconded by Commissioner George Neugent (Monroe) and passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #11 – 2017 Officer Elections Briefing**

Chairman Grover Robinson (Escambia) recognized Lynn Hoshihara, General Counsel, who gave an overview of the agenda item including the process for election of the Gulf Consortium officers for 2017, highlighting the deadline dates. There were no questions or discussion and no action was required on this matter.

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**Agenda Item #12 – Interim Manager Report**

Chairman Grover Robinson (Escambia) recognized Ginger Delegal, Interim Manager, who gave a detailed overview of the Interim Manager activities since the last Board meeting. There were no questions or discussion and no action was required on this item.

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**Agenda Item #13.1 – General Counsel Report - Approval of Third Amended Interlocal Agreement with Leon County for Procurement and Grant Administration Services**

Chairman Grover Robinson (Escambia) recognized Lynn Hoshihara, General Counsel, who gave an overview of the agenda item including the need to execute the Third Amended Interlocal Agreement with Leon County for procurement and grant administration services for the purpose of extending the expiring agreement. There were no questions or comments by the Board and a motion was made by Commissioner Kelly Windes (Okaloosa) seconded by Commissioner Rob Williamson (Santa Rosa) to approve the Third Amended Interlocal Agreement between the Consortium and Leon County for procurement and grant management services. The motion passed unanimously.

**ACTION: APPROVED**

**Agenda Item #13.2 - Discussion of Legal Issues Relating to Bonding Pot 3 RESTORE Payments.** Ms. Hoshihara gave a detailed overview of the memorandum prepared. There was one public speaker on the agenda item, Erin Deady. Board discussion ensued; however, no action was required on this item.

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**Agenda Item #14 – New Business**

Commissioner Wayne Dukes (Hernando) thanked the Executive Committee for the 2017 meeting calendar.

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**Agenda Item #15 – Public Comment**

Darryl Boudreau

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**Agenda Item #16 – Adjournment**

There being no further business, the Board adjourned at approximately 12:08 pm (ET).

Respectfully submitted,

Grover Robinson  
Chairman

# **AGENDA ITEM 6**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 6  
2017 Officer Elections**

**Executive Summary:**

The Board must elect the officers of the Consortium and the two seats on the Executive Committee for 2017.

**Background:**

The elections of 2017 officers will be held at the Consortium's Board meeting on February 8, 2017. The three elected offices include: Chairman, Vice-Chairman and Secretary-Treasurer. The following is a summary of the election process as adopted by the Board:

- Self-nomination for one or more of the offices sought,
- Notification to the Interim Manager by January 9, 2016,
- Written approval by the respective Board of County Commissioners of the Director's candidacy provided to the Manager prior to the election,
- Re-election of an incumbent officer allowed,
- Election by written ballot, with a majority vote required of the Directors present and voting, and
- Newly elected officers take office immediately and serve until the election of new officers in 2018.

After the election of the officers, the three elected officers are required to select two additional Directors to serve as "at large," voting members of the Executive Committee.

**Analysis:**

The Interlocal Agreement establishes the following elected officers: Chairman, Vice-Chairman and Secretary-Treasurer. These officers must be Directors and shall each serve a one-year term, unless reelected. The duties of the Chairman include signing documents, calling meetings of the Board and taking such other actions and having such other powers as provided by the Board. See, Sec. 3.04, 3.05, 3.07. The Vice-Chairman is authorized to act in the absence or otherwise inability of the Chairman to act. Sec. 3.05. The Secretary-Treasurer is responsible for the minutes of the meetings and shall have other powers approved by the Board. Sec. 3.05. The Interlocal Agreement also provides that the Chairman, Vice-Chairman and Secretary-Treasurer shall select two other Directors who, together with the elected officers, shall constitute an Executive Committee.

Pursuant to the procedure adopted by the Board in November 2012 (copy attached), the Board is required to annually elect three officers from among the Directors at the first meeting of the year.

The nomination period election to the Executive Committee closed on January 9, 2017. The following individuals have self-nominated and are running for the following office in 2017:

<b><u>Candidate</u></b>	<b><u>Office</u></b>
Chris Constance (Charlotte)	At-Large Officer
Jack Mariano (Pasco)	Chairman, Vice-Chairman, Sec-Treasurer
George Neugent (Monroe)	Secretary-Treasurer, At-Large Officer
Grover Robinson (Escambia)	Chairman
Warren Yeager (Gulf)	Chairman, Vice-Chairman, Sec-Treasurer

At the Executive Committee meeting on February 1, 2017, several withdrawals of self-nominations occurred and the Committee approved a motion to submit the following slate of candidates and appointees to serve as the 2017 Executive Committee of the Consortium Board:

Grover Robinson (Escambia)	Chairman
Warren Yeager (Gulf)	Vice-Chairman
George Neugent (Monroe)	Secretary-Treasurer
Chris Constance (Charlotte)	At-Large Officer
Jack Mariano (Pasco)	At-Large Officer

**Fiscal Impact:**

None.

**Recommendation:**

Motion to approve the above slate of candidates to serve as the 2017 Executive Committee of the Gulf Consortium Board.

**Attachment:**

November 2012 adopted election process.

**Prepared by:**

Ginger Delegal  
Florida Association of Counties  
Interim Manager  
On: February 2, 2017

# **Gulf Consortium Process for Election of the Chairman, Vice Chairman and Secretary-Treasurer**

Adopted by the Board of Directors in November 2012.

Commencing with the elections in 2013 and applicable annually thereafter, the following election process is approved:

- **Date of Election.** Election of officers shall be held annually at the Board's first meeting of the calendar year (the "Election Meeting").
- **Term of Office.** An officer shall take office immediately upon election. The term of office shall end upon the election of the officer at the following year's Election Meeting of the Board
- **Self Nomination and Notification; Timelines.--** Any Director wishing to run for an elected office shall formally declare his/her candidacy by the Qualifying Date which is either December 15 of the year before the term begins, or such other date, as set by the Manager, that is not less than 20 days prior to the Election Meeting. The Manager shall provide notice to each Director of the Qualifying Date at least 45 days before the Election Meeting. The Director's declaration of candidacy must be in writing, stating the office or offices sought, and be received by the Manager on or before the Qualifying Date. The Director shall send the declaration of candidacy to the Manager by either (a) express delivery, return receipt requested, or (b) via electronic mail (email). The Manager shall acknowledge receipt of emails declaring candidacy within 24 hours of receipt. However, it shall be the responsibility of the Director declaring his or her candidacy to assure that the email has been received by the Manager on or before the qualifying date.
- **Board of County Commissioners Approval.--** On or before the Election Meeting, a Director who is a candidate for office shall cause to be delivered a letter or resolution to the Manager from that Director's board of county commissioners stating its support for that Director's candidacy for an officer of the Gulf Consortium.
- **Order of Election and Written Ballot.--** At the Election Meeting of the Board of Directors, the Manager shall conduct the election of the offices for the Chairman, Vice-Chairman and Secretary-Treasurer in that order. Qualified candidates shall be given an opportunity to address the Directors for three minutes each. After the candidates' presentation for the respective office, the Interim Manager shall issue a written ballot for each Director to vote his or her preference for that office.

- **Majority Vote Requirements.**-- A majority vote of the Directors present shall be required for the election of the officer. Voting shall continue until a majority vote of the Directors present is achieved for a candidate for the office. In case of a tie, the Interim Manager shall call for another vote for those tied until the office is filled by a majority vote of the Directors present.



# **AGENDA ITEM 7**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 7  
Evaluation Team Report for Procurement  
of Permanent Manager to the Consortium**

**Executive Summary:**

At the Consortium meeting on December 2, 2016, the Board adopted a Procurement Policy for Legal Services for the Gulf Consortium and approved a Request for Proposals for Management Services to the Gulf Consortium, including the creation and appointment of an Evaluation Team. The Request for Proposal (RFP) was issued on December 5, 2016.

**Background:**

Through the Consortium's agreement with the Leon County Purchasing Department, an RFP for Management Services was posted, advertised, and distributed in December 2016. Four (4) firms appeared at the mandatory pre-bid conference on December 16, 2016. Three (3) responses were received by the deadline of January 10, 2017. The three firms were Thomas L. Singleton Consulting, Inc. (Singleton); North Highland Worldwide Consulting (North Highland); and, The Balmoral Group (Balmoral). The first meeting of the Evaluation Team for the Gulf Consortium's procurement of permanent manager was held on January 20, 2017 by way of a publically accessible conference call in Tallahassee. The Evaluation Team consists of the following persons:

- Len Sossamon, Hernando County Administrator,  
Chair of the Evaluation Team
- Jack Brown, Escambia County Administrator
- Robert Shillinger, Monroe County Attorney
- Mark Davis, Walton County Attorney

Phil Coram, Administrator, Deepwater Horizon Team, Florida Department of Environmental Protection, was appointed to the Evaluation Committee by the Board; however, due to conflicts with the firms that submitted responses to the RFP, he had to recuse himself from the Evaluation Team.

The initial conference call on January 20<sup>th</sup> was administrative in nature, explaining the process for evaluation, meetings, scoring, and potential interviews, and establishing the tasks and timelines for completion of the tasks of the Evaluation Team. Specific written instructions were provided to the Evaluation Team and verbal explanations were provided. The Evaluation Team scores were based on the following criteria and point values for each evaluation criteria:

Firm's Experience and Demonstrated Ability	25
Firm's Past Experience, Demonstrated Ability and Performance	20

Firm's Ability to Provide Support to the Gulf Consortium	15
Sufficiency of Proposal	10
Firm's Fee	30
<b>Total</b>	<b>100</b>

After the initial meeting, the Evaluation Team members independently and individually conducted reviews of each proposal, evaluated each and scored them based on the above-articulated system.

At a second Evaluation Team publically accessible conference call meeting, held on January 26, 2017, the Team discussed the strengths and weaknesses of the three proposals and the initial individual scorings. The team then finalized their scores and provided them to the Leon County Purchasing Director. The Purchasing Director ranked each proposal by evaluator and then averaged the rankings for a final rank. That scoring compilation resulted in the Team's average rankings as follows:

	Evaluator (JB) Score	Evaluator (JB) Rank	Evaluator (MD) Score	Evaluator (MD) Rank	Evaluator (RS) Score	Evaluator (RS) Rank	Evaluator (LS) Score	Evaluator (LS) Rank	Average Rank
Balmoral Group	92.85	2	89.85	2	92.85	1	86.85	1	1.5
North Highlands Company	93.2	1	92.2	1	86.2	2	84.2	2	1.5
Thomas L. Singleton Consulting	80	3	84	3	83	3	81	3	3

The Evaluation Team discussed the final rankings and possible next steps. Based upon the ranking, the Evaluation team determined that they would conduct interviews/presentations with the top two ranked firms. The presentations/interviews will be conducted on the morning February 8, 2017. At the conclusion of the presentations/interviews, a publicly noticed evaluation team meeting will be held to finalize the Evaluation Team recommendation to the Board. The results of that meeting will be presented to the full Consortium Board at the meeting that afternoon.

**Recommendation:**

Direct General Counsel to negotiate a contract in accordance with the Evaluation Team's recommendation and to bring back the final contract for approval and execution at the April 6, 2017 Gulf Consortium Board of Directors' meeting with said contract having an effective date of May 1, 2017.

**Attachment:**

None.

**Prepared by:**

Ginger Delegal  
Florida Association of Counties  
Interim Manager  
On: February 2, 2017

**Action Taken:**

Motion to: \_\_\_\_\_, Made by: \_\_\_\_\_;

Seconded by: \_\_\_\_\_.

Approved\_\_\_\_; Approved as amended\_\_\_\_; Defeated\_\_\_\_\_.

# **AGENDA ITEM 8.1**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 8.1  
SEP Project Management Update: Status Report on Work Order # 6**

**Background:**

At its December 2, 2016 meeting the Gulf Consortium authorized the ESA consultant team to proceed with Work Order #6 which encompasses Tasks 4 and 5 of the amended State Expenditure Plan development process. These tasks include:

- Task 4 - Screen, Attribute and Map the Preliminary Project List; and
- Task 5 - Perform Gaps, Overlaps, and Opportunities Analysis.

The goals of these tasks are to begin refining the preliminary project list, assisting the counties in better selecting priority projects and further defining those projects, identifying specific project informational needs, filling gaps in project types and geographic coverage across the Florida Gulf Coast, and promoting greater inter-county cooperation and regionalism where feasible.

**Status Update:**

Since the December 2, 2016 Gulf Consortium meeting, the ESA consultant team has scheduled or conducted teleconferences and/or face to face meetings with all 23 counties. The objectives of these communications are to:

- Assess any additions, deletions, or modifications to the counties proposed projects;
- Confirm status of local BOCC approvals of county proposed projects;
- Begin evaluating specific project informational needs;
- Determining the need for county assistance and financial support to further define and develop projects.

In addition, on January 26, 2017 the ESA consultant team met with senior representatives of the Florida Department of Environmental Protection and the Florida representative on the Gulf Coast Restoration Council in Tallahassee. The objectives of this meeting were to:

- Present a detailed county-by-county summary of the SEP Preliminary Project List; and,
- Obtain early feedback on project consistency with Council and State goals and objectives, as well as leveraging opportunities and guidance.

This report was given to the Executive Committee at its meeting on February 1, 2017, Mr. Robison presented a detailed summary of the findings, conclusions and recommendations resulting from these project activities. Mr. Robison will present a power point presentation at the February 8, 2017 meeting.

**Recommendation:**

Information only.

**Attachment:**

None.

**Prepared by:**

Doug Robison

Environmental Science Associates

On: February 2, 2017

## **AGENDA ITEM 8.2**



**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 8.2  
Project Leveraging Opportunities**

**Executive Summary:**

Presentation on new developments in project leveraging opportunities.

**Most Recent Activity:**

Langton Consulting has begun exploring leverage opportunities that match with potential projects identified by counties. Central to leverage is the timing and phasing of projects over the 15-year Spill Component funding timeline. 16 of 23 counties have projects related to wastewater, water reuse and/or stormwater.

Loan programs that could assist in spreading the cost of projects over time include:

- Wastewater State Revolving Loan Fund
- Drinking Water State Revolving Loan Fund
- Water Infrastructure Finance and Innovation Act (WIFIA)

While these are existing programs, discussions of a proposed Infrastructure funding package by the President and the Congress have mentioned increased funding.

Lisa King led a discussion on these opportunities at the Executive Committee meeting on February 1, 2017 and will give a detailed presentation to the Board at its meeting on February 8, 2017.

**Fiscal Impact:**

None

**Attachments:**

None

**Recommendation:**

For information only.

**Prepared by:**

Lisa King  
Langton Consulting  
On: February 2, 2017

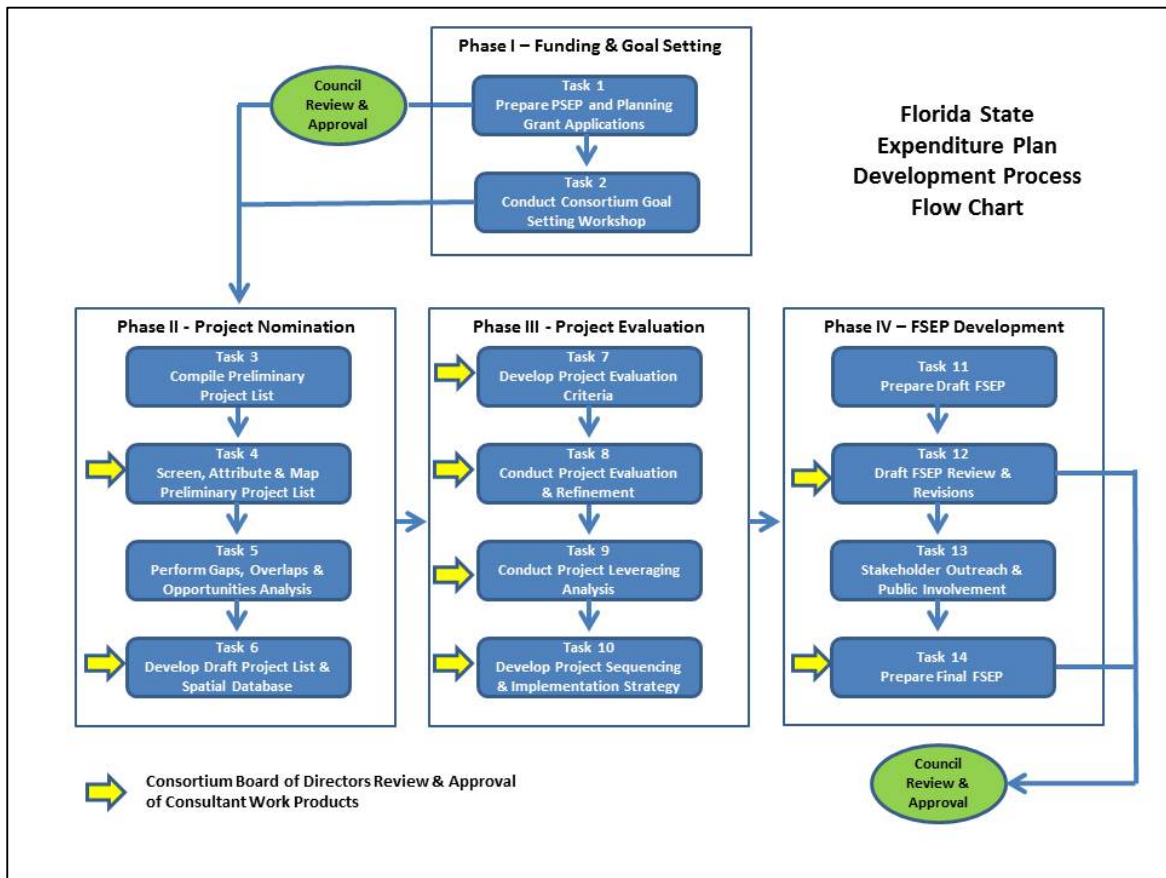
## **AGENDA ITEM 8.3**

**Gulf Consortium Board of Directors Meeting  
February 8, 2017**

**Agenda Item 8.3  
Preview of Work Order #7 and #8**

**Background:**

The revised SEP development process, scope of work, compensation, and schedule was approved by both the Gulf Consortium and the Gulf Restoration Council as part of the authorization of the Planning Grant for SEP development, and the amendment of the ESA Master Agreement. The revised SEP Development Process Flow Chart is shown below.



This agenda item is to inform the Consortium, and to provide a preview, of upcoming proposed Work Orders #7 and #8.

### **Proposed Work Order #7:**

Proposed Work Order #7 authorizes the Consultant to complete Tasks 6, 7 and 8 of the amended State Expenditure Plan development process. These tasks include:

- Task 6 - Develop the Draft Project List and Spatial Database
- Task 7 - Develop Project Evaluation Criteria
- Task 8 – Conduct Detailed Project Evaluation and Refinement.

The goals of these tasks are to complete the Draft Project List, and conduct detailed project evaluation, refinement, and definition of all county projects to be included in the SEP. With the completion of Task 6, Phase II – Project Nomination – will be completed. Tasks 7 and 8 are part of Phase III – Project Evaluation – of the revised SEP development process. These activities will set the stage for the detailed leveraging analysis (Task 9) and the development of the SEP implementation and project sequencing strategy (Task 10).

Upon formal approval of this Work Order #7 by the Consortium at its April 6, 2017 meeting, the defined scope of work and deliverables will be completed on or before October 31, 2017. The Consultant shall be compensated on a fixed fee basis, and shall provide a final invoice upon the completion of each task, and approval all associated deliverables, encompassed in this Work Order. The total fixed fee for Work Order #7 shall not exceed **\$518,320**, as authorized in the Planning Grant and the ESA amended Master Agreement.

### **Proposed Work Order #8:**

Proposed Work Order #8 authorizes the Consultant to complete 9 and 10 of the amended State Expenditure Plan development process. These tasks include:

- Task 9 - Conduct Project Leveraging Analysis
- Task 10 - Develop Project Sequencing & Implementation Strategy.

The goals of these tasks are to maximize leveraged funding sources for all SEP projects, and to develop a project sequencing schedule and implementation strategy that optimizes the 15-year payout such that each county is annually making progress on their respective projects, while also ensuring that priority early action projects can be adequately funded. Completion of Tasks 9 and 10 will close out Phase III – Project Evaluation of the SEP development process.

Upon formal approval of this Work Order #7 by the Consortium at its May 17, 2017 meeting, the defined scope of work and deliverables will be completed on or before October 31, 2017. The Consultant shall be compensated on a fixed fee basis, and shall provide a final invoice upon the completion of each task, and approval all

associated deliverables, encompassed in this Work Order. The total fixed fee for Work Order #8 shall not exceed **\$398,110**, as authorized in the Planning Grant and the ESA amended Master Agreement.

**Recommendation:**

Information only at this time. It is anticipated that Work Order #7 will be presented to the Gulf Consortium for formal review and approval at its April 6, 2017 meeting. It is anticipated that Work Order #8 will be presented to the Gulf Consortium for formal review and approval at its May 17, 2017 meeting.

**Attachment:**

Draft Work Orders #7 and #8.

**Prepared by:**

Doug Robison  
Environmental Science Associates  
On: February 2, 2017

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES  
AGREEMENT FOR CONSULTANT SERVICES  
FOR STATE EXPENDITURE PLAN**

**-WORK ORDER #7-**

**Complete Draft Project List and Conduct Detailed Project Evaluation and Refinement**

WHEREAS, the Gulf Consortium (Consortium) and Environmental Science Associates (Consultant) entered into an agreement for planning consulting services for the State Expenditure Plan (Agreement);

WHEREAS, the Agreement requires written Work Orders to be issued by the Consortium for work to be performed by the Consultant; and

WHEREAS, the Consortium desires the Consultant to screen, map and assess gaps and overlaps in the preliminary list of projects, programs and activities to potentially be included in the Florida State Expenditure Plan.

NOW, THEREFORE, the Parties agree to Work Order #7 as follows:

**Background**

This Work Order #7 authorizes the Consultant to complete Tasks 6, 7 and 8 of the amended State Expenditure Plan development process. These tasks include:

- Task 6 - Develop the Draft Project List and Spatial Database
- Task 7 - Develop Project Evaluation Criteria
- Task 8 – Conduct Detailed Project Evaluation and Refinement.

The goals of these tasks are to complete the Draft Project List, and conduct detailed project evaluation, refinement, and definition of all county projects to be included in the SEP. With the completion of Task 6, Phase II – Project Nomination – will be completed. Tasks 7 and 8 are part of Phase III – Project Evaluation – of the revised SEP development process. These activities will set the stage for the detailed leveraging analysis (Task 9) and the development of the SEP implementation and project sequencing strategy (Task 10).

**Scope of Work**

The scopes of work for these tasks, as authorized in the Planning Grant, are described below.

**Task 6 - Develop the Draft Project List and Spatial Database**

Based on input from the Consortium and the individual counties received in Tasks 4 and 5, respectively, the ESA consultant team will revise and update the preliminary project list and

develop the draft project list and associated GIS spatial database. The draft project list will be mapped, and summarized in a Technical Memorandum, and presented to the Consortium for review and approval. Based on input from the Consortium, the draft project list and spatial database may be further revised. Upon Consortium approval, the draft project list will represent the universe of projects that will be taken into Phase III – Project Evaluation.

### **Phase III – Project Evaluation**

#### **Task 7 - Develop Project Evaluation Criteria**

It should be noted that the purpose of project evaluation under the revised County-driven process is not necessarily to eliminate projects, or to prioritize some projects over others, but rather to improve and refine each project included in the final project list to maximize its impact, cost-effectiveness, and grant readiness.

Based on the range of projects represented in the draft project list, the ESA consultant team will develop detailed project evaluation criteria to comparatively assess each project. Detailed evaluation criteria for environmental projects will focus on three key project attributes:

- **Technical basis and justification:** Evaluating the technical basis of proposed actions will be based on best professional judgment. This attribute will be assessed in terms of whether or not proposed projects are based on the best available science and/or engineering, as required by the Council, and whether they have a clearly defined technical rationale and justification (i.e., will the project address a demonstrated need).
- **Feasibility:** Evaluating the feasibility of proposed projects will essentially constitute a “reality check” also based largely on best professional judgment. The feasibility attribute will be assessed in terms of numerous factors including but not limited to: technical efficacy (both science and engineering) workability, permitability, constructability, cost-effectiveness, and public acceptance.
- **Leveragability:** Evaluating leveragability will involve an assessment of the ability for the project to attract leveraged funding from a range of sources. Under this task, the primary focus will be on funding streams associated with the Deepwater Horizon oil spill settlements.

Separate criteria will be developed for economic projects. The recommended project evaluation criteria will be summarized in a Technical Memorandum, and presented to the Consortium for review and approval.

#### **Task 8 - Conduct Project Evaluation and Refinement**

To facilitate approval by the Council, all projects ultimately included in the FSEP should ideally be technically justifiable, feasible, and affordable within the budget limitations of the Spill

Impact Component. Towards that end, the ESA consultant team will apply the approved evaluation criteria to the draft project list to screen out those project concepts that cannot meet the criteria, or modify them so that they do meet the criteria. Furthermore, projects that can attract other funds through leveraging increase the overall value of the FSEP. Therefore, refining projects so that they can meet criteria for various leveraged funding sources will also be addressed in this task. It is anticipated that many project concepts submitted by the counties will have significant information gaps, while other project submittals will be well-developed as conceptual or even final designs with accompanying feasibility, engineering and environmental studies. To fairly and objectively evaluate the various project concepts submitted by the counties, those that are lacking in basic details with regard to such factors as technical justification, project boundaries, anticipated benefits, technical approach, construction methods, cost estimates, etc. will need to be further developed. Therefore, this task will involve the ESA consultant team working with individual counties, as needed, to further refine their project concepts.

### **Note: Conceptual Design Funds**

It should be noted that conceptual design and feasibility studies (up to 30% design) for individual projects to be included in the FSEP are allowable activities for the use of planning grant funds. Accordingly, a total of \$1,500,000 has been reserved in the planning grant for these services if the Consortium decides to accelerate design activities for high priority projects identified at this stage of FSEP development; however, such services will need to be procured separately as the ESA consultant team selection did not include engineering design.

Upon completion of project evaluation and refinement activities, a final project list will be developed. This methods and findings of the project evaluation/refinement process, and the recommended final project list will be summarized in a Technical Memorandum and presented to the Consortium for review and approval. The final project list will serve as the basis for the remaining tasks.

### **Deliverables**

The deliverables for this Work Order #7 include the following:

- Task 6 Summary Technical Memorandum (as described above) and associated geospatial database of the Draft Project List.
- Task 7 Summary Technical Memorandum (as described above).
- Task 8 Summary Technical Memorandum (as described above).

### **Schedule**

Upon formal approval of this Work Order #7 by the Consortium at its April 6, 2017 meeting, the above described scope of work and deliverables will be completed on or before October 31, 2017.



**Compensation**

Compensation of the Consultant for this and all future Work Orders shall be contingent upon the availability of planning grant funds from the Restoration Council. As provided in the revised ESA agreement and the Planning Grant, the fixed fee costs for Tasks 6, 7, and 8 are shown in the table below.

<b>Work Order #6</b>			
Task	Description	Hours	Dollars @\$205/hour*
6	Develop the Draft Project List and Spatial Database	568	\$116,440
7	Develop Project Evaluation Criteria	480	\$98,400
8	Conduct Project Evaluation and Refinement	1,480	\$303,400
Totals		2,528	\$518,320

\* Blended rate used for cost estimating includes: overhead; profit; reimbursable expenses; and project management.

The Consultant shall be compensated on a fixed fee basis, and shall provide a final invoice upon the completion of each task, and approval all associated deliverables, encompassed in this Work Order. The total fixed fee for Work Order #7 shall not exceed **\$518,320**.

WHERETO, the Parties have set their hands and seals effective the date whereon the last party executes this Agreement.

**GULF CONSORTIUM**

**ENVIRONMENTAL SCIENCE  
ASSOCIATES**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Vice President or designee

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**SECRETARY/TREASURER:**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:  
Gulf Consortium General Counsel

BY: \_\_\_\_\_

Lynn Hoshihura  
Nabors, Giblin & Nickerson, P.A.  
Gulf Consortium General Counsel

DRAFT

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES  
AGREEMENT FOR CONSULTANT SERVICES  
FOR STATE EXPENDITURE PLAN**

**-WORK ORDER #8-**

**Conduct Project Leveraging Analysis and  
Develop Project Sequencing & Implementation Strategy**

WHEREAS, the Gulf Consortium (Consortium) and Environmental Science Associates (Consultant) entered into an agreement for planning consulting services for the State Expenditure Plan (Agreement);

WHEREAS, the Agreement requires written Work Orders to be issued by the Consortium for work to be performed by the Consultant; and

WHEREAS, the Consortium desires the Consultant to screen, map and assess gaps and overlaps in the preliminary list of projects, programs and activities to potentially be included in the Florida State Expenditure Plan.

NOW, THEREFORE, the Parties agree to Work Order #8 as follows:

**Background**

Proposed Work Order #8 authorizes the Consultant to complete Tasks 9 and 10 of the amended State Expenditure Plan development process. These tasks include:

- Task 9 - Conduct Project Leveraging Analysis
- Task 10 - Develop Project Sequencing & Implementation Strategy.

The goals of these tasks are to maximize leveraged funding sources for all SEP projects, and to develop a project sequencing schedule and implementation strategy that optimizes the 15-year payout such that each county is annually making progress on their respective projects, while also ensuring that priority early action projects can be adequately funded. Completion of Tasks 9 and 10 will close out Phase III – Project Evaluation of the SEP development process.

**Scope of Work**

The scopes of work for these tasks, as authorized in the Planning Grant, are described below.

**Task 9 - Conduct Project Leveraging Analysis**

The ESA consultant team will develop an *Other Grant Sources Inventory* document that addresses potential leveraged funding sources applicable to the final suite of projects recommended in Task 8. This inventory will include a wide range of federal, state, private and NGO grant programs

(e.g., National Fish & Wildlife Foundation) that could potentially be used to leverage projects to be included in the FSEP. This task will also involve close coordination with the Restoration Council and FDEP with regard to the availability and applicability of leveraged funds from the Council Selected Restoration Component (RESTORE Act Pot 2) and the Florida portion of the Natural Resource Damages (NRD) settlement. The final suite of projects will be individually linked to potential leveraging sources applicable to each, along with estimated dollar amounts. Upon completion of this task, the final project list, and the leveraging potential for each, will be summarized in a Technical Memorandum, and presented to the Consortium for review and approval.

### **Task 10 - Develop Project Sequencing & Implementation Strategy**

The approximate funding levels available to each county from the Spill Impact Compact component have been estimated for the BP settlement. Furthermore, based on current knowledge of the settlement, funds will be paid out over a 15-year period, without the ability to use these funds for bonding and debt payments. Finally, Council implementation grants for all projects included in the FSEP must be project-specific, and be channeled through a single grant portal by the FSEP implementing entity. Individual counties will not be able to engage with the Council independently with regard to implementation grant funds. To address these complexities, a project sequencing strategy is necessary to expedite and optimize the distribution of Council implementation grant funds.

It is anticipated that the final suite of projects ultimately included in the FSEP will vary significantly with regard to their relative complexity and level of development and/or design. For example, some projects may be ready to receive construction funds, while other projects may require planning or design funds. The ESA consultant team will develop a project sequencing schedule that optimizes the 15-year payout such that each county is annually making progress on their respective projects. In addition, this task will involve the development of an overall implementation strategy that considers multiple alternatives for managing the accounting of Spill Impact Component funds amongst the 23 counties over the 15-year payout schedule. A draft *Project Sequencing & Implementation Strategy* document will be prepared and presented to the Consortium for review, modification, and/or approval. The approved final suite of projects along with the approved project sequencing and implementation strategy will serve as the basis for Phase IV - FSEP Development.

### **Deliverables**

The deliverables for this Work Order #7 include the following:

- Task 9 - *Other Grant Sources Inventory* document, Summary Technical Memorandum and presentation to the Gulf Consortium.
- Task 10 - *Project Sequencing & Implementation Strategy* document, and summary presentation to the Gulf Consortium.

**Schedule**

Upon formal approval of this Work Order #8 by the Consortium at its May, 2017 meeting, the above described scope of work and deliverables will be completed on or before October 31, 2017.

**Compensation**

Compensation of the Consultant for this and all future Work Orders shall be contingent upon the availability of planning grant funds from the Restoration Council. As provided in the revised ESA agreement and the Planning Grant, the fixed fee costs for Tasks 9 and 10 are shown in the table below.

<b>Work Order #8</b>			
Task	Description	Hours	Dollars @\$205/hour*
9	Task 9 - Conduct Project Leveraging Analysis	982	\$201,310
10	Develop Project Evaluation Criteria	960	\$196,800
Totals		1,942	\$398,110

\* Blended rate used for cost estimating includes: overhead; profit; reimbursable expenses; and project management.

The Consultant shall be compensated on a fixed fee basis, and shall provide a final invoice upon the completion of each task, and approval all associated deliverables, encompassed in this Work Order. The total fixed fee for Work Order #8 shall not exceed **\$398,110**.

WHERETO, the Parties have set their hands and seals effective the date whereon the last party executes this Agreement.

**GULF CONSORTIUM**

**ENVIRONMENTAL SCIENCE  
ASSOCIATES**

By: \_\_\_\_\_

By: \_\_\_\_\_

Vice President or designee

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**SECRETARY/TREASURER:**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:  
Gulf Consortium General Counsel

BY: \_\_\_\_\_

Lynn Hoshihura  
Nabors, Giblin & Nickerson, P.A.  
Gulf Consortium General Counsel

DRAFT

# **AGENDA ITEM 9.1**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 9.1  
Update on Planning Grant**

**Executive Summary:**

Update on the status of the Planning Grant.

**Most Recent Activity:**

A Planning Grant in the amount of \$4,640,675 was awarded to the Gulf Consortium on June 23, 2016. The Gulf Consortium executed the grant agreement on June 28, 2016. Langton Consulting and Consortium staff have developed the financial control systems and enrolled the Consortium in invoicing and payment systems and commenced the drawdown and disbursement of federal grant funds. Payment Request #1 for pre-award costs was approved and \$170,953 was transferred to the Gulf Consortium on September 23, 2016. The Gulf Consortium's first Financial Progress report for the period of 9/23/14-9/30/16 was submitted on 10/30/16.

**Full Background on Post Award Process/Procedure:**

The Consortium's second payment request in the amount of \$112,660 was submitted through the Council's grant management system, RAAMS, on November 28, 2016. This request was for Work Order 4A and a partial payment of Work Order 5. The Council approved this payment request on December 2, 2016. The payment request was submitted to the Department of Treasury's ASAP system on December 5, 2016, and funds were made available to the Consortium's fiscal agent, the Leon County Clerk's Office on December 20, 2016. Vendors were paid via ACH electronic transfer on December 22, 2016.

The Consortium submitted its third payment request in the amount of \$222,690.27 through RAAMS on January 23, 2017. This payment request encompasses Work Order 4B and a partial payment of Work Order 5 and for legal services rendered to date.

The consultant team produced a list of SEP development questions from issues raised in meetings with the counties. This list was submitted to the Consortium's General Counsel for review on January 18, 2017 before subsequent submittal to Council staff.

The Consortium's next Financial Progress report is due April 30, 2017. This report was given to the Executive Committee at its meeting on February 1, 2017.



**Fiscal Impact:**

Under Work Order #5, the Consortium agreed to pay ESA a \$5,000 flat fee monthly for grant management services (Task 15) provided by Langton Consulting.

**Attachments:**

None

**Recommendation:**

For information only.

**Prepared by:**

Lisa King

Langton Consulting

On: February 2, 2017

## **AGENDA ITEM 9.2**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 9.2  
Planning Grant Update: Analysis of Work Orders Approved and  
Planning Grant Award**

**Executive Summary:**

Presentation of ESA Work Orders approved to date and a comparison of that encumbered amount with respect to the Planning Grant Award.

**Background:**

On April 22, 2016, the Gulf Consortium Board of Directors approved a contract amendment for the ESA Consulting Team to assist the Consortium in developing Florida's State Expenditure Plan for the Governor's submission to the Restoration Council for the Spill Impact Component of the RESTORE Act. The ESA Team was selected and hired after a comprehensive, competitively procured process. The Contract between the Consortium and ESA is a not to exceed amount of \$2,722,780. The contract is performed on a work order basis.

The Consortium also hired Nabors, Giblin & Nickerson as its General Counsel, also after a comprehensive, competitively procured process. The contract between the Consortium and NGN is a not to exceed amount of \$150,000 per year.

The Consortium's Planning Grant Application was approved by the Restoration Council on June 23, 2016 and the award contract was executed on June 28. The grant award is in the amount of \$4,640,675.

**Analysis:**

As of September 13, 2016, the Consortium has approved five work orders, totaling \$576,688, broken down as follows:

<u>Task 1</u> (PSEP, Planning Grant App) (approved 1/21/15) (\$35,980 of which is funded by the grant)	\$50,980
<u>Task 2</u> (Goal Setting Workshop) (approved 3/25/15)	\$21,560
<u>Task 3</u> (Public Involvement – Phase I) (approved 6/19/15)	\$82,388
<u>Work Order 4(A)</u> (Prelim Project List – Phase I) (approved 6/28/16)	\$92,660
<u>Work Order 4(B)</u> (Preliminary Project List-Phase II) (approved 9/13/16)	\$209,100

Work Order 5 (Grant Admin) \$120,000  
(approved 4/21/16) (\$5,000 per month for 24 months)

Work Order 6 (Map Preliminary Project List & Perform Gaps Analysis)  
(approved 12/2/16) \$339,480

**Total** **\$ 916,168**

As of September 13, 2016, the Consortium has approved one other contract to be funded partially from the planning grant: Nabors, Giblin & Nickerson

NGN General Counsel Services \$180,000  
(\$90,000 of which can be funded by the grant, annually)

Also, out of the grant award, the Consortium can pay for some of the actual costs it incurs for its meetings: AV, IT, meeting space. These costs are incurred on a meeting by meeting basis.

AV/IT Reimbursement \$11,285  
(in the first grant drawdown; incurred between 8/22/14 – 4/30/16)

Accordingly, the following summarizes the grant budget as compared to Consortium-approved and grant-fundable contracts:

Grant Award	ESA Contract Amount	ESA Work Orders Approved to Date	NGN Contract from Grant	AV Reimbursement
\$4,640,675	\$2,722,780	\$916,168	\$180,000	\$11,285

This update was given to the Executive Committee at their meeting held on February 1, 2017.

**Options:**

No action required.

**Recommendation:**

For information only.

**Prepared by:**

Ginger Delegal  
Florida Association of Counties  
Interim Manager  
On: February 2, 2017

# **AGENDA ITEM 10**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 10  
Interim Manager Report**

**Executive Summary:**

Presentation of Interim Manager report.

**Report:**

Since the Board's last meeting on December 2, 2016, the Consortium's Interim Manager has worked on the following tasks, in addition to those reflected in the agenda elsewhere:

- Gubernatorial appointee one-on-one meetings. Members of the Consortium completed the individual meetings with each appointee.
- Continued meetings with relevant members of the Governor's Office staff and members of the DEP Deepwater Horizon Team, including meetings related to the transition of Florida's appointee on the Restoration Council.
- Facilitated regularly scheduled, weekly internal Consortium team meetings and then separate meetings with the ESA Consultant Team.
- Coordinated a discussion among the Gulf Coast States on potential federal strategies to clarify the ability to issue tax exempt debt, pledging RESTORE dollars with the National Association of Counties.
- Participated in conversations with Restoration Council staff related to the processing of the planning grant payments and the necessity for more robust financial controls once the Consortium begins to implement an approved State Expenditure Plan.

**Recommendation:**

No action required.

**Attachment:**

None.

**Prepared by:**

Ginger Delegal  
Florida Association of Counties  
Interim Manager  
On: February 2, 2017

# **AGENDA ITEM 11**

**Gulf Consortium Board of Directors  
February 8, 2017**

**Agenda Item 11  
General Counsel Report**

**Executive Summary:**

Presentation of the General Counsel report.

**Report:**

The General Counsel report will be given verbally at the Board of Directors meeting on February 8, 2017.

**Attachment:**

None.

**Prepared by:**

Lynn Hoshihara, Esq.

General Counsel

On: February 2, 2017