

SEP Project Implementation – updates and Q&A

June 30, 2022 – GoToMeeting

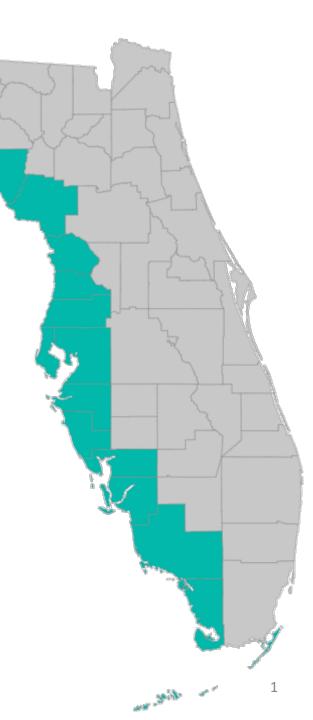
Can join from computer, tablet or smartphone.

https://meet.goto.com/738620973

You can also dial in using your phone.

United States: <u>+1 (646) 749-3129</u>

Access Code: 738-620-973





Objectives:

- Improve efficiency in project implementation by sharing lessons learned
- Identify challenges and solutions in project implementation

Draft Agenda

1 PM: Welcome and Round Robin; Treasury Updates

Recommendation on what to highlight – focus on what the group could learn from:

- Things learned (techniques, procedures, docs, etc) that could benefit other counties
- Problems county RESTORE programs are running into that others might have faced, might face in the future
- New types of projects that may benefit from different approaches in the RESTORE process
- What are you dealing with now that you have questions about or could use help with?

County list: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Gulf, Franklin, Wakulla, Jefferson, Taylor, Dixie, Levy, Citrus, Hernando, Pasco, Hillsborough, Pinellas, Manatee, Sarasota, Charlotte, Collier, Lee, Monroe

1:45 PM: RESTORE Council and FDEP updates as needed

2 PM: SEP project implementation discussion

- Grant application reminders, examples; templates
- Procurement reviews
- Post-award reporting and monitoring meetings
- BABA updates

2:30 PM: Recommendations for next meeting – what to focus on, topic of interest?

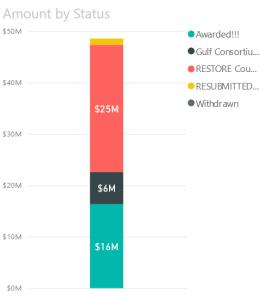
Application Status



Where's my application, when will an award be made? http://datavisual.balmoralgroup.us/GulfConsortiumProjects (p. 8, navigation arrows at bottom)

Grant application status

County	Project Name for RAAMS	Status	Amount	Total Consort^ Contractual
Bay	5-2: St. Andrew Bay Stormwater Improvement Program – St. Andrew Bay Watch – Water Quality Monitoring	Awarded!!!	\$586,768	
Bay	5-2: St Andrew Bay Stormwater Improvement Program - Construction	Gulf Consortium review	\$1,144,923	
Charlotte	Wastewater Improvement – Combined Project 1	Awarded!!!	\$294,608	
Charlotte	20-1: Charlotte Harbor Septic to Sewer - Zone 3 Construction	RESTORE Council review	\$4,069,681	
Citrus	13-2: Cross Florida Barge Canal Boat Ramp - E&D	Awarded!!!	\$695,024	
Citrus	Wastewater Improvement – Combined Project 1	Awarded!!!	\$301,090	
Citrus	13-1: NW Quadrant Sewer Force Main Project – Construction	RESTORE Council review	\$3,359,281	
Total			\$48,559,354	\$1,2 ^v





Status

Awarded!!!Gulf Consortium review

- RESTORE Council review
- RESUBMITTED in RESTORE review
- Withdrawn



Plan for **at least** 12 months from the time you submit to Gulf Consortium to the time RESTORE Council makes an award

Application submission to Consortium





What is needed to submit a subaward application?

• See guidance documents and templates at

https://www.gulfconsortium.org/grant-resources

- 1. Project Abstract
- 2. Project Narrative (BAS)
- 3. Project Map (can be picture of pdf or word doc)
- 4. Milestone information (spreadsheet; include deliverables)
- 5. Budget Narrative
- 6. Budget Table (spreadsheet; SF 424 object class categories)
- 7. Leveraged Funding form (don't need drawdown schedule)
- 8. Metrics information (BAS)
- 9. Observational Data Plan (BAS)
- 10. Environmental Compliance Checklist
- 11. GIS shapefiles or map/picture (don't let this hold you up we can quickly make these)

Recommended order



New eODP spreadsheet form – easier to work with than the word doc version

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tric specifics/notes	Target note	25
Enter response	Enter response	
Parameter A	Target	
Enter response	0.9	9
Parameter specifics/notes	Target notes	
Enter response	Enter response	
Purpose		_
Enter response		
Methods	Method specifics/notes	
Enter response	Enter response	
Baseline data	Reference/control comparison	_
Enter response	Enter response	
Statistical analyses/mathematical models	Potential corrective action	_
Enter response	Enter response	
Schedule/timing	Sample size	_
Enter response	Enter response	
Sample sites	Quality assurance/quality control (QA/QC)	_
Enter response	Enter response	
Data type 1	Units	_
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Frequency	Duration	_
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Storage format	GIS respresentation	_
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Projection	Horizontal and vertical datum	_
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POC email		
Enter response		



What is needed to submit a subaward application? https://www.gulfconsortium.org/grant-resources

Please use templates:

more complete applications =
less management cost

Save each of the blank templates; then save as project-specific name and fill them in

Templates

Abstract Project Narrative Budget Narrative Subrecipient Budget Milestone Information Metrics Information Environmental Compliance Data Management Plan Observational Data Plan Cash Drawdown and Leveraged Funding



IMPORTANT for reducing overhead:

 Don't separate projects into smaller pieces than necessary... every grant/project needs an application and twice-annual performance and financial reports



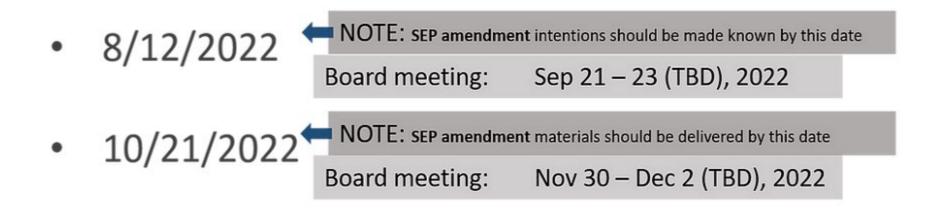
Next suggested date to submit applications by: 8/12/2022

• Summary of SEP projects and milestones at: http://datavisual.balmoralgroup.us/GulfConsortiumProjects

ask us for help or suggestions if you're uncertain about what can proceed



Deadlines for grant applications to be approved at upcoming Gulf Consortium Board meetings Submit materials by this date:





How to get costs right at grant application stage...

- Don't rely on SEP estimated \$
- Do internal cost analysis
- If you have an engineer's estimate of construction costs can(should) it be updated?

Goal: minimize amendments to awards and to the SEP



How to submit a subaward application? Online at:



https://webportalapp.com/sp/gulfconsortium_sep_projects

Welcome, ddourte@balmoralgroup.us Logout

Homepage

Profile

Profile

Please click "+Create a Profile to Get Started" to begin your Profile.

Please click the edit "Pen & Paper" icon to complete your Profile. You can always view your Profile by clicking the "Eye" icon.

The Profile is always editable. You cannot start your application until you have completed the Profile.

Complete



To begin your application, click "+Get Started" on the Submission Card below. This will bring you to the application.

When you return to this Homepage, you can see the status of your application because the Submission Card will have a colored status bar at the bottom.

If the status bar is gray, in color, their application is in review status, and no action needs to be taken at the moment. If the status bar is orange, that means that there is an action/step that the applicant needs to take. A form needs to be filled out, etc. If the status bar is red, that means that there is an error and the applicant should reach out to you or an administrator.



How to submit a subaward application? Grants mgmt. system

https://webportalapp.com/sp/gulfconsortium_sep_projects

- 1) Make a profile
- 2) Add an application
- 3) Fill out and submit an application
 - Use templates locally or on your servers to make complete application attachments before submittal (budget, budget narrative, etc.)



See procurement FAQs doc at

https://www.gulfconsortium.org/grant-resources

- Follow county policies
- Be sure procurement is federally compliant (2 CFR 200)



Let Gulf Consortium legal and management contractors know about procurement plans

- Send to <u>ddourte@balmoralgroup.us</u> AND <u>erosenthal@ngn-tally.com</u>
- Existing (CCNA) procurements may be allowed, but these need case-by-case review
- See "Procurement Information" section at <u>https://www.gulfconsortium.org/grant-resources</u>

Compliance with: 2 CFR § 200.317 - 326



These procurement documents need to be provided to Gulf Consortium management and legal:

Send this **BEFORE** releasing procurements publicly:

• Draft RFP/RFQ/ITB/other

Gulf Consortium contractors will review draft procurement docs and suggest any edits needed for 2 CFR 200 compliance.

Send this **AFTER** procurement is complete:

- Final RFP/RFQ/ITB/other
- Ranking/scoring sheet
- Resulting contract
- Documentation of MBE outreach

NEW – award/contract/subrecipient agreement changes



NEW requirements

• UEI (Unique Entity Identifier): Transition from DUNS to UEI - all subs/contractors need a UEI



Existing/established domestic preference procurement requirements:

 <u>2 CFR 200.322</u> – "Domestic preferences for procurements" – this has been part of uniform guidance for about 1.5 years

NEW requirements – for awards after 5/14/2022: Build America, Buy America (BABA)

 BABA is Public Law 117-58 from the Infrastructure Investment & Jobs Act (IIJA) – also called the Bipartisan Infrastructure Law (BIL) – under Title IX, Subtitle A, Part I – "Buy America Sourcing Requirements"

BABA brief



Build America, Buy America (BABA)

- Projects awarded after 5/14/2022
- Relevant to federal funding of infrastructure projects
- Relevant to iron and steel, manufactured products, construction materials
- Oversight of this law will ultimately be coming from Made in America Office (MIAO)
- More guidance coming soon



Important Links:

- Performance Report <u>https://webportalapp.com/webform/performancereport</u>
- Financial Report <u>https://webportalapp.com/webform/financialreport</u>
- Invoicing <u>https://webportalapp.com/webform/paymentrequest</u>
- Deliverables <u>https://webportalapp.com/webform/deliverables</u>; plans, permits, reports, data

Post-award Reporting and Invoicing



- Performance Report template at https://www.gulfconsortium.org/grant-resources
- Let us know right away if you're behind schedule or if there's a major change in your project
- Update your ODP
- Financial Report template provided to subrecipients by email for 1st report, then it is updated for future reports

Post-award Reporting



- Performance Reports: minimum 1/year
 - NEW yearly project status meetings (6 months away from the yearly, written submission)
 - More detailed project performance interviews based on milestones review and evidence of progress on milestones (for moderate and high risk projects)

Schedule for these coming soon at:

http://datavisual.balmoralgroup.us/GulfConsortiumProjects

- Financial Reports: minimum 2/year
 - NEW more frequent, detailed financial reviews for moderate or high risk counties



Important Links:

 Final Performance Report with ODP closeout template at https://www.gulfconsortium.org/grant-resources



Public Access to Gulf Consortium Project Outputs:

Gulf Consortium StoryMap

What's here:

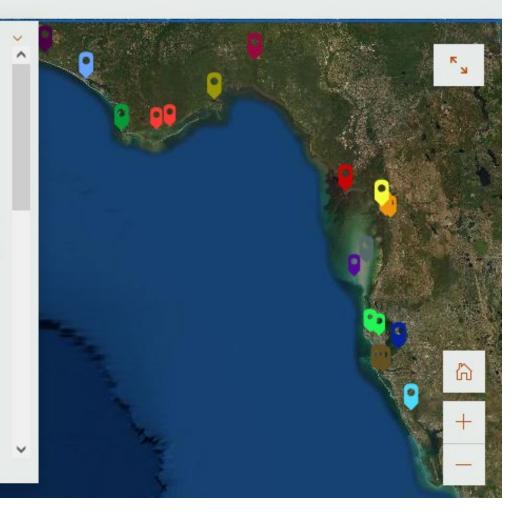
- Project scopes and abstracts
- Deliverables plans, permits, data, as-built documentation **Why?**
- Public projects should have easily accessible information on what the project is and what the outputs are
- Required by RESTORE awards



<u>Gulf Consortium</u> <u>StoryMap</u>

Map and Deliverables of Awarded Projects

- 1-1: Bayou Chico Contaminated
 Sediment
- 💡 2-1: Wastewater Bundle Santa Rosa
- 3-3: Choctawhatchee Bay Estuary Program
- 3-4: Wastewater Bundle Okaloosa
- 4-1: Choctawhatchee Bay Septic to Sewer
- 5-2: St. Andrew Bay Stormwater Improve
- 👂 6-2: St. Joseph Peninsula Coast Erosion
- 9 7-3a: Apalachicola Bay Coop. Dredge
- 💡 7-3b: Apalachicola Bay Coop. Dredge
- 👂 8-2: Coastal Access Bayside Marina
- 9-2: Wacissa River Improvement Program
- 12-2: Suwannee Sound / Cedar Key





Public Access to Gulf Consortium Project Outputs:

• Gulf Consortium Board meeting presentations on completed projects or major milestones

Questions...



Contact: Daniel Dourte 407.629.2185 ext. 113 ddourte@balmoralgroup.us

Application Preparation – Implementation Milestones and timing

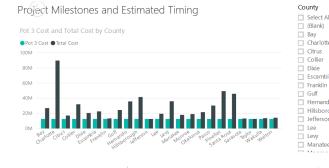


Dashboard for Project Data

State of Florida STATE EXPENDITURE PLAN

milestones, start years, cost, goals, funding sources

http://datavisual.balmoralgroup.us/GulfConsortiumProjects



Project Name	County	Milestone	Total Cost	Pot 3 Cost	Year Start	Year End
Apalachicola Bay Cooperative Dredging Program	Franklin	Final Design	100,000	100,000	2019	2019
Apalachicola Bay Cooperative Dredging Program	Franklin	Monitoring	360,000	360,000	2021	2034
Apalachicola Bay Cooperative Dredging Program	Franklin	Construction - dredging and marsh creation	2,900,000	2,900,000	2022	2023
Apalachicola Bay Cooperative Dredging Program	Franklin	Feasibility study	150,000	150,000	2027	2027
Apalachicola Bay Cooperative Dredging Program	Franklin	Preliminary Design	150,000	150,000	2027	2027
Apalachicola Bay Cooperative Dredging Program	Franklin	Final Design and Permitting	100,000	100,000	2028	2028
Apalachicola Bay Cooperative Dredging Program	Franklin	Construction - dredging and disposal	2,900,000	2,900,000	2030	2032
Total			629,832,460	291,180,000		

Interface for project details

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	🔲 Apalachicola Bay Cooperative Dredging Program
	Apalachicola Bay Oyster Restoration
	Applied Research for Shellfish Aquaculture
	Artificial Reef and Oyster Habitat Enhancement
	Artificial Reef Program - Citrus
	Artificial Reef Program - Pinellas
	🔲 Artificial Reef Program - Hernando
	Artificial Reef Program – Hudson Reef
	🔲 Artificial Reef Program - Larry Borden Reef
	🔲 Bayou Chico Contaminated Sediment Remediation
	Canal Management Master Plan Implementation
	Charlotte Harbor Septic to Sewer Conversion Progr
	Choctawhatchee Bay Estuary Program
*	Choctawhatchee Bay Sentic to Sewer Conversion

GOAL: Efficient, accurate grant application preparation

- Better, faster decisions on grant timing, readiness, bundling
- Transparent tracking of progress and changes