

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES
AGREEMENT FOR CONSULTANT SERVICES
FOR STATE EXPENDITURE PLAN**

-WORK ORDER #5-

Task 15 - Planning Grant Management Services

WHEREAS, the Gulf Consortium (Consortium) and Environmental Science Associates (Consultant) entered into an agreement for planning consulting services for the State Expenditure Plan (Agreement);

WHEREAS, the Agreement requires written Work Orders to be issued by the Consortium for work to be performed by the Consultant; and

WHEREAS, the Consortium desires the Consultant to conduct grant management services for the Council Planning Grant to prepare the Florida State Expenditure Plan

NOW, THEREFORE, the Parties agree to Work Order #5 as follows:

Background

This Work Order #5 authorizes the Consultant to conduct Task 15 - Planning Grant Management Services - throughout the duration of FSEP development process, and the life of the planning grant.

An element of the original Invitation To Negotiate (ITN) and the subsequent Request for Best And Final Offer (RBAFO) proposals from the ESA Consultant Team was to provide SEP implementation & grant management as an additional service. During the proposal review process ESA added to their team the grant writing and grant management firm of Langton Associates. Therefore, having been properly procured the Gulf Consortium, Langton Associates of the ESA consultant team will provide planning grant management services throughout the duration of the FSEP development process.

Scope of Work

Services will include coordination with the Council with regard to all required financial controls, coordination and communications with the Council, documentation, reporting, record-keeping, monitoring, procurement, grant amendments/modifications, closeout, and independent auditing.

Schedule

Planning grant management services will commence on June 28, 2016 - contingent upon Consortium Board approval - and will continue for the life of the planning grant, which is anticipated to be approximately 2 years or June 30, 2018.

Compensation

Compensation of the Consultant for this and all future Work Orders shall be contingent upon receipt of planning grant funds from the Restoration Council. For cost-estimating purposes the Task 15 work effort is broken down into subtasks, and the approximate effort for each subtask is shown in the table below. Depending on the needs of the project, the actual work effort for each subtask may vary, however, the total shall dollar cost shall not be exceeded.

Task 15 – Planning Grant Management			
Subtask	Description	Hours	Dollars @\$205/hour*
15.1	Financial controls	120	\$24,600
15.2	Continuing education/coordination with Council	80	\$16,400
15.3	Reporting through RAAMs	100	\$20,500
15.4	Record keeping	80	\$16,400
15.5	Monitoring	90	\$18,450
15.6	Procurement	40	\$8,200
15.7	AGA amendments/modifications through RAAMS	20	\$4,100
15.8	Documenting internal policies and procedures	20	\$4,100
15.9	Project closeout through RAAMS	20	\$4,100
15.10	Independent audit of grant	16	\$3,280
Totals		586	\$120,130

* Blended rate used for cost estimating includes: overhead; profit; reimbursable expenses; and project management.

The Consultant shall be compensated on a fixed fee basis for 24 months, or the life of the planning grant, whichever is less, and shall provide monthly invoices for 1/24th of the fixed fee not-to-exceed amount, or \$5,000 per month. The total fixed fee for Work Order #5 shall not exceed \$120,000, regardless of actual accrued costs.

WHERETO, the Parties have set their hands and seals effective the date whereon the last party executes this Agreement.

GULF CONSORTIUM

By: _____

Date: _____



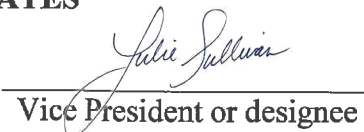
April 21, 2016

**ENVIRONMENTAL SCIENCE
ASSOCIATES**

By: _____

Title: _____

Date: _____


Vice President or designee

Vice President

4/22/16

SECRETARY/TREASURER:

By: Warren Lyman JA

Date: April 21, 2016

Approved as to Form:
Gulf Consortium General Counsel

BY: Sarah M Bleakley

Sarah M. Bleakley
Nabors, Giblin & Nickerson, P.A.
General Counsel to the
Gulf Consortium